



Memorandum of Understanding

between

Northwestern Polytechnical University, China
and

COMSATS Institute of Information Technology, Islamabad, Pakistan



To promote understanding and goodwill, to strengthen cultural ties, and to broaden student experience and horizons, **Northwestern Polytechnical University** in **XI'AN, P.R. China** (hereafter referred to as NPU) and The **COMSATS Institute of Information Technology, Islamabad, Pakistan** (hereafter referred to as "CIIT") agree to pursue the following guidelines for academic exchange program:

1. General Program Administration

- a. The academic exchange program will be administered through the Office of International Cooperation at NPU and through International Office at the CIIT.
- b. Each university will have a coordinator for the academic exchange program who will act as a liaison between the international offices. They will remain in close contact with each other and provide timely information about academic progress, extensions, terminations, and immediate notification in case of emergency.
- c. Applications should be received by the Office of International Cooperation at NPU and International Office at CIIT.
- d. The academic exchange program mainly focus on student exchange, faculties exchange in studying, teaching, and doing collaborative research.

2. Students exchange

- a. Students exchange will be supported through China-Pakistan Exchange Scholarship and other relative programs.
- b. The duration of studying at the host university will be for three to thirty-six months.
- c. Request for extension requires both host and home university's approval. Withdrawal or termination after placement may result in forfeit of the program costs.
- d. The host university has final authority to accept or reject applicants on the basis of their qualifications and suitability for this program.
- e. Students from NPU and CIIT must demonstrate, as a part of their application, English proficiency, and a satisfactory academic standing.

3. Faculties exchange and collaborative research

- a. Faculties exchange will be supported through China-Pakistan Exchange Funding and other relative programs.
- b. The duration of teaching and/or research at the host university will be no more than twelve months.
- c. Request for extension requires both host and home university's approval. Withdrawal or termination after placement may result in forfeit of the program costs.
- d. The host university has final authority to accept or reject applicants on the basis of their qualifications and suitability for this program.
- e. Faculties from NPU and CIIT must demonstrate, as a part of their application, English proficiency, and a satisfactory academic standing.

4. Collaborative research

- a. Collaborative research will be supported through China-Pakistan research Funding and other relative programs.

- b. The research topics should meet the mutual interest and the development of advanced science and technology. The duration of the collaborative research will be for one to thirty-six months.
- c. Request for extension requires both host and home university's approval. Withdrawal or termination after placement may result in forfeit of the program costs.
- d. The host university has final authority to accept or reject applicants on the basis of the qualifications and suitability for this program.
- e. Research members from NPU and CIIT must demonstrate, as a part of their application, English proficiency, and a satisfactory academic standing.

5. Service for the academic exchange

- a. Students and faculties in this program have the same rights, privileges, and responsibilities at the host university; exchange members should comply with the rules and regulations of the host university.
- b. The host university will provide both academic and personal counseling to exchange members, as well as service available to regular students/faculties at the host university.
- c. The host university will reserve a convenient and acquire an adequate housing unit for the exchange members or help them to acquire an adequate housing unit.

6. Terms & Conditions

This agreement is subject to revision by mutual consent. It shall be in effect from the date of signature till December 31, 2019, and may be extended by mutual written consent of both parties. Either institution may cancel this agreement with six months' written notice. In the event of cancellation, the participants in the program at such a time shall be permitted to complete their activities in accordance with the terms of this agreement.

On Behalf of:
**Northwestern Polytechnical
 University, China**



Mr. Huaxing Li
 Director
 International Cooperation Office

Date:

University Seal



On behalf of:
**COMSATS Institute of Information
 Technology, Islamabad, Pakistan**



Prof. Dr. Muhammad Abid
 Director
 Interdisciplinary Research Centre

Date:

University Seal

